

Event Details

PeopleSoft Strategic Sourcing

Page Event ID Format Type 32110-0000009175 RF2 **Event Round** Version **Event Name** SWC #531 - Birth Control Devices Start Time **Finish Time** 11/03/2015 16:30:00 CST 11/17/2015 14:00:00 CST

US Dollar **Event Currency:** Bids allowed in other currency: No

Bidder: **PUBLIC EVENT DETAILS**

Submit To: **General Services**

312 ROSA L PARKS AVE

3rd Floor

NASHVILLE TN 37243

United States Contact: Douglas Whitcomb 615/741-3856 Phone:

Douglas.Whitcomb@tn.gov Fmail:

Event Description

This event is to bid for a 2 year statewide contract for Birth Control Devices (Condoms).

Specifications, Bid Sheet, and terms & conditions are attached.

State Solicitation Coordinator Contact Information: Douglas Whitcomb at (615) 741-3856 or Douglas.Whitcomb@tn.gu

READ THE ENTIRE BID, including the Event Details, Specifications, and Terms and Conditions and any other attach

The purpose of this Invitation to Bid Event/Source of Supply Event is to establish a term contract (s) to provi State of Tennessee, with products and/or services as described in the attached terms, conditions, specifications price sheet.

A term contract means a contract in which a source or sources for supply are established for a specified period at an agreed upon price(s).

If the Review and bid on this event link included in the e-mail notification does not work, please contact the Solicitation Coordinator at Douglas. Whitcomb@tn.gov Click on the link that says Bid Opportunities and log in with your vendor ID and password.

NOTE: Need help with EDISON? Call the Edison HELP Desk at 866-376-0104 or 615-741-4357

Please do not wait until the last day to POST YOUR BID. The Edison system will sign you out after 30 minutes of inactivity. Your password expires EVERY 90 DAYS. It is the responsibility of the Edison User (bidder/vendor) maintain their own profile information (Email address, phone numbers, address or contacts) and to continue to k current by logging into the Supplier Portal and making changes as needed. https://supplier.edison.tn.gov/ Supplier Portal link: (Maintain supplier information)

Central Procurement Office Website: http://www.tn.gov/generalservices/section/central-procurement-office The well constantly being updated with information to assist the agencies and vendors; you are encouraged to visit the w frequently.

General Questions

Non-Profit Agencies

UOM Best Worst Response Authorized Users: Local Governments, Private Non-Profit Institutions of Higher Education and Eligible

The purpose of this Invitation to Bid/Sourcing Event is to establish a source or sources of supply for all state agencies, local governmental units within the geographic limits of the State of Tennessee, any private nonprofit institution of higher education chartered in Tennessee, and any corporation which is exempted from taxation under 26 U.S.C. Section 501(c) (3) as amended and which contracts with the Department of Mental Health and Mental Retardation to provide services to the public (T.C.A. 33-2-401 et seq.). The resulting contract will be open to these governments unless a letter is attached to your bid, addressed to the Central Procurement Officer, requesting exemption to this allowance.

Purchases by local governmental units, private institutions of higher education, and authorized corporations are encouraged but are optional with those agencies, private institutions of higher education, and corporations.

Note: If "no", attach exemption request addressed to the Central Procurement Officer.



PeopleSoft Strategic Sourcing

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Start Time		Finish Time	
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Event Currency: US Dollar

Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services

312 ROSA L PARKS AVE

3rd Floor

NASHVILLE TN 37243

United States

Contact: Douglas Whitcomb 615/741-3856

Email: Douglas.Whitcomb@tn.gov

ReqYes Mandatory ResponseNo

Response Comments		
-		

Associated Terms:

Purchases by Local Government and Authorized Non-Profit Agencies (SWC) - T500

Authorized Users: Local Governments, Private Non-Profit Institutions of Higher Education and Eligible Non-Profit

Agencies

The purpose of this Invitation to Bid/Sourcing Event is to establish a source or sources of supply for all state agencies, local governmental units within the geographic limits of the State of Tennessee, any private nonprofit institution of higher education chartered in Tennessee, and any corporation which is exempted from taxation under 26 U.S.C. Section 501(c) (3) as amended and which contracts with the Department of Mental Health and Mental Retardation

to provide services to the public (T.C.A. 33-2-401 et seq.). The resulting contract will be open to these governments unless a letter is attached to your bid, addressed to the Chief Procurement Officer, requesting exemption

to this allowance.

Purchases by local governmental units, private institutions of higher education, and authorized corporations are

encouraged but are optional with those agencies, private institutions of higher education, and corporations.

Please list the following information regarding your company's contract administrator.

List the Contract Administrator's Name

List the Contract Administrator's Address

List the Contract Administrator's Phone Number

List the Contract Administrator's Toll Free Phone Number

List the Contract Administrator's Pager or Cell Number

List the Contract Administrator's Email Address

List the Contract Administrator's Website Required: Yes Mandatory Response No

Response Comments

Associated Terms:

Vendor Contract Administrator

The bidder shall list their company's Contract Administrator. The Contract Administrator shall be the contact person for all questions regarding the contract. Note: The bidder can attach a list of alternate personnel to contact to the bid.



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Start Time		Finish	Time	

11/17/2015 14:00:00 CST

US Dollar **Event Currency:**

Bids allowed in other currency: No

11/03/2015 16:30:00 CST

Bidder: **PUBLIC EVENT DETAILS**

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United States Douglas Whitcomb Contact: Phone: 615/741-3856

Douglas.Whitcomb@tn.gov Email:

The bidder shall indicate whether or not they plan to sub-contract:

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name List the Sub-Contractor's Address List the Sub-Contractor's Contact Person List the Sub-Contractor's Phone Number Required: Yes Mandatory Response No

No

Response Comments

Associated Terms:

Subcontracting

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid. IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that

this bid is made without collusion or fraud. Required: Yes Mandatory Response:Yes Yes

Response Comments

What is the Brand/Model you are Bidding? Required: Yes Mandatory Response No



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Event Currency: US Dollar **Bids allowed in other currency:** No

Bidder: PUBLIC EVENT DETAILS

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United States

Contact: Douglas Whitcomb 615/741-3856

Email: Douglas.Whitcomb@tn.gov

Response Comments		

A link to the Central Procurement Office's surveying tool is included in the Event Attachments. We ask that you take a few short minutes to complete this survey. The purpose of this survey is to strengthen procurement processes of the Central Procurement Office (CPO) by capturing Vendor/Bidder assessments of, and actionable comments on, the process put in place by the Central Procurement Office. Your responses will remain anonymous, and will have no bearing or consideration in the awarding of this procurement.

Required: No Mandatory Response No

Response Comments

There is a spreadsheet attached which shows the acceptable brands/models for each item. Did you complete the information for each line # of the spreadsheet you are bidding, including item/part number, brand, UOM, Packaging UOM, Price?

Required: Yes Mandatory Response:Yes

Yes

Response Comments

Please enter the number of days that your bid offer will expire from the bid opening date:

Required: Yes Mandatory Response No

0

Response Comments

Associated Terms:

Bid Offer Expiration

Enter the expiration date of your bid offer in the space provided on this Invitation to Bid. A minimum period of thirty (30) days from the bid closing date is requested. The state shall have sixty (60) days to accept the bid if a minimum period is not stated.

Please list the following for all licenses and permits required by federal and state law.

List the Type of License



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US Dollar **Event Currency:**

Bids allowed in other currency:

Bidder: **PUBLIC EVENT DETAILS**

Submit To: **General Services**

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3rd Floor

NASHVILLE TN 37243

United States

Douglas Whitcomb Contact: Phone: 615/741-3856

Douglas.Whitcomb@tn.gov Fmail:

List the Name on the License List the License Number List the Expiration Date

11/03/2015 16:30:00 CST

Required: Yes Mandatory Response No

Response Comments

Associated Terms: Licenses (Listings):

A bidder must have all licenses and permits required by federal, state and local laws for performance of this contract. List the date and description of each in the space provided below.

Please answer yes or no to the following. If "yes", describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;

(b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property; (c)is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and (d)has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

Required: Yes Mandatory ResponseNo

No

Response Comments

The bidder shall indicate their standard warranty period

List the Standard Warranty Period Required: Yes Mandatory Response No



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Event Currency: US **Bids allowed in other currency:** No **US** Dollar Bidder: **PUBLIC EVENT DETAILS**

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General Services 312 ROSA L PARKS AVE

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NASHVILLE TN 37243

United States Douglas Whitcomb 615/741-3856 Contact: Phone:

Douglas.Whitcomb@tn.gov Email:

Associated Terms: Warranty Period Bidder shall indicate their standard warranty period
or condoms bid, the bidder shall attach the 510K tter (21 CFR 884.5300); vendor must provide letter erifying that condoms meet ASTM Standard D3492 within days of award notification. Required: Yes Mandatory ResponseNo
Response Comments
ow many days after receipt of purchase order will it ke you to deliver this item? Required: Yes Mandatory ResponseNo
Response Comments
nter the amount and location of your inventory in the bace provided below.
st the Average Inventory's Dollar Amount escribe the Type of Products in the Inventory st the Location of the Inventory Required: Yes Mandatory ResponseNo
Response Comments
Associated Terms: Inventory

Bidders must have or have available for their own use an inventory of products or supplies sufficient to make shipment within the time stated for delivery. Enter the amount and location of your inventory in the space provided

List the Return Goods Policy:

Required: Yes Mandatory Response No

below.



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Event Currency: US **Bids allowed in other currency:** No **US** Dollar

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United States
Douglas Whitcomb
615/741-3856
Douglas.Whitcomb@tn.gov Contact: Phone:

Email:

R	Response Comments			
	-			

Associated Terms:

Return Goods Policy
All costs associated with the return of goods for repair and/or replacement under warranty shall be done at the expense of the vendor/ contractor, unless otherwise specified. The bidder shall indicate below their standard return

goods policy.



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SWC #531 -	Birth Control	l Devices			
Start Time		ı	Finish Time		
11/03/2015	16:30:00 CST		11/17/2015	14:00:00	CST

Description: Condoms, Latex, Multicolor, Lubricated, Does Not Contain Nonoxynol-9

Event Currency: US **Bids allowed in other currency:** No **US** Dollar Bidder: **PUBLIC EVENT DETAILS**

Submit To:

General Services 312 ROSA L PARKS AVE

3rd Floor

NASHVILLE TN 37243

Contact: Phone:

United States
Douglas Whitcomb
615/741-3856
Douglas.Whitcomb@tn.gov Email:

				No Bid:	
e: 1 Item ID: 1000135254 Line Qty: quired: No Reserve Price: No	180.00 UOM :	Вох		Bid Qty:	180
scription: Condoms, Latex, Clear, Lubricated, Does No	t Contain Nonox	ynol-9			
Question	UOM	Best	Worst	F	Response
What is the unit price of this item?		0			-
Required: Yes Mandatory Response: No				L	
Response Comments					
Please enter the number of days that your bid offer will expire from the bid opening date:		0	0	Г	
, , ,		O	O		
Required: No Mandatory Response: No					
Response Comments					
Associated Terms: Bid Offer Expiration Enter the expiration date of yo	ur bid offer in t	he space prov	ided on this Invitation t	o Bid. A minimum	period of
thirty (30) days from the bid clo	osing date is re	equested. The	state shall have sixty	(60) days to accep	t the bid if
minimum period is not stated.					
				No Bid:	



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Event Name

SWC #531 - Birth Control Devices

Start Time Finish Time 11/03/2015 16:30:00 CST

11/17/2015 14:00:00 CST

Event Currency: US **Bids allowed in other currency:** No **US** Dollar Bidder: **PUBLIC EVENT DETAILS**

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3rd Floor

NASHVILLE TN 37243

Contact: Phone:

United States
Douglas Whitcomb
615/741-3856
Douglas.Whitcomb@tn.gov Email:

Question	UOM	Best	Worst	Response
What is the unit price of this item?		0		
Required: Yes Mandatory Response: No				
Response Comments				
Please enter the number of days that your bid offer will expire from the bid opening date:		0	0	
Required: No Mandatory Response: No				
Response Comments				
Associated Terms: Bid Offer Expiration Enter the expiration date of	of your bid offer in	the space prov	vided on this Invitation to	Bid. A minimum period of
thirty (30) days from the bi	d closing date is	requested. The	e state shall have sixty (6	60) days to accept the bid if a
minimum period is not stat	ed.			
				No Bid:
ne: 3 Item ID: 1000154432 Line Qty quired: No Reserve Price: No	: 63.00 UOM :	Вох		Bid Qty: 63
scription: Condoms, Non-Latex, made of polyisopr	ene, Lubricated, Do	es Not Contain N	Nonoxynol-9	
Question	UOM	Best	Worst	Response
What is the unit price of this item?		0		
Required: Yes Mandatory Response: No				

Response Comments



Line: 5

Required: No

Item ID: 1000154434

Reserve Price: No

Bids allowed in other currency: No

Event Details (cont.)

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L	1				312 ROSA L PARKS AVE
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SWC #531 - Birth Co	ntrol Device	S			NASHVILLE TN 37243
Start Time		Finish Time			United States
11/03/2015 16:30:00	CST	11/17/2015 14:00:00 C	ST	Contact:	Douglas Whitcomb
				Phone:	615/741-3856
Event Currency:	U	S Dollar		Email:	Douglas.Whitcomb@tn.gov

Question **UOM Best** Worst Response Please enter the number of days that your bid 0 0 offer will expire from the bid opening date: Mandatory Response: No Required: No **Response Comments Bid Offer Expiration** Associated Terms: Enter the expiration date of your bid offer in the space provided on this Invitation to Bid. A minimum period of thirty (30) days from the bid closing date is requested. The state shall have sixty (60) days to accept the bid if a minimum period is not stated. No Bid: 1000154433 UOM: Box Bid Qty: Line: 4 Item ID: Line Qty: 25.00 25 Required: No Reserve Price: No Description: Condoms, Latex, Large Size Assortment (range of large and extra large sizes), Does Not contain Nonoxynol-9 **UOM** Question **Best** Worst Response What is the unit price of this item? Required: Yes Mandatory Response: No **Response Comments**

No Bid:

Bid Qty:

25

Description: Condoms, Assortment Sampler (range of textures, colors, flavors, sensitivity), Does Not Contain Nonoxynol-9

25.00

UOM: Box

Line Qty:



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SWC #531 - Birth Control Devices **Start Time** Finish Time

11/03/2015 16:30:00 CST 11/17/2015 14:00:00 CST

Event Currency: US **Bids allowed in other currency:** No **US** Dollar

Response Comments

Bidder: **PUBLIC EVENT DETAILS**

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General Services 312 ROSA L PARKS AVE

3rd Floor

NASHVILLE TN 37243

United States
Douglas Whitcomb
615/741-3856
Douglas.Whitcomb@tn.gov Contact: Phone:

Email:

Question		UOM	Best	Worst	Response
What is the unit price	e of this item?		0		
Required: Yes	Mandatory Response: No				
Response Commer	nts				
Please enter the nun offer will expire from	nber of days that your bid the bid opening date:		0	0	
Required: No	Mandatory Response: No				
Response Commer	nts				
Associated Terms:	·	-			Bid. A minimum period of
Associated Terms:	Enter the expiration date o	-			Bid. A minimum period of 60) days to accept the bid if a
Associated Terms:	Enter the expiration date o	d closing date is r			•
Associated Terms:	Enter the expiration date of thirty (30) days from the bi	d closing date is r			•
e: 6 Item ID:	Enter the expiration date of thirty (30) days from the bis minimum period is not state. Line Qty	d closing date is r	requested. The		60) days to accept the bid if a
e: 6 Item ID: quired: No Resei	Enter the expiration date of thirty (30) days from the bis minimum period is not state. Line Qty rve Price: No	d closing date is red.	requested. The	e state shall have sixty (No Bid:
ie: 6 Item ID: quired: No Resei	Enter the expiration date of thirty (30) days from the bis minimum period is not state. Line Qty rve Price: No s, Non-Latex, made of polyisoproses.	d closing date is red.	requested. The	e state shall have sixty (No Bid:
ie: 6 Item ID: quired: No Resei scription: Condom	Enter the expiration date of thirty (30) days from the biominimum period is not stated. Line Qty rve Price: No us, Non-Latex, made of polyisopro	d closing date is red.	requested. The	e state shall have sixty (No Bid:



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SWC #531 -	Birth Control	Devices	
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Bid Offer Expiration

minimum period is not stated.

Associated Terms:

Event Currency: US Dollar **Bids allowed in other currency:** No

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services

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Contact: Douglas Whitcomb 615/741-3856

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Question		UOM	Best	Worst	Response
Please enter the num	nber of days that your bid the bid opening date:		0	0	
oner will expire from	ine bid opening date.		U	U	
Required: No	Mandatory Response: No	0			
Response Commen	ts				
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	unity (30) days from th	ie biu ciosing date is f	equestea. The	e State Shall have Sixty (C	60) days to accept the bid if a
	minimum period is not	stated.			
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e: 7 Item ID:	Line	• Qtv: 50.00 UOM:	Box		
	Line ve Price: No	• Qty: 50.00 UOM:	Вох		
quired: No Reser	ve Price: No	-		vnol-9 BX size of 500-525	
quired: No Reser		tment Sampler, Does No	t Contain Nonox		Bid Qty: 50
quired: No Reser scription: Condom Question	ve Price: No s, Latex, Large Size, Assort	-	t Contain Nonox	ynol-9 BX size of 500-525 Worst	
quired: No Reser scription: Condom Question What is the unit price	ve Price: No s, Latex, Large Size, Assort of this item?	tment Sampler, Does No	t Contain Nonox		Bid Qty: 50
quired: No Reser scription: Condom Question What is the unit price	ve Price: No s, Latex, Large Size, Assort	tment Sampler, Does No	t Contain Nonox		Bid Qty: 50
quired: No Reser scription: Condom Question What is the unit price Required: Yes	ve Price: No s, Latex, Large Size, Assort of this item? Mandatory Response: No	tment Sampler, Does No	t Contain Nonox		Bid Qty: 50
quired: No Reser scription: Condom Question What is the unit price	ve Price: No s, Latex, Large Size, Assort of this item? Mandatory Response: No	tment Sampler, Does No	t Contain Nonox		Bid Qty: 50
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quired: No Reser scription: Condom Question What is the unit price Required: Yes	ve Price: No s, Latex, Large Size, Assort of this item? Mandatory Response: No	tment Sampler, Does No	t Contain Nonox		Bid Qty: 50
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quired: No Reservation: Condom Question What is the unit price Required: Yes Response Comment	ve Price: No s, Latex, Large Size, Assort of this item? Mandatory Response: No ts	tment Sampler, Does No	t Contain Nonox Best 0	Worst	Bid Qty: 50
quired: No Reservation: Condom Question What is the unit price Required: Yes Response Comment	ve Price: No s, Latex, Large Size, Assort of this item? Mandatory Response: No ts	tment Sampler, Does No	t Contain Nonox		Bid Qty: 50
quired: No Reservation: Condom Question What is the unit price Required: Yes Response Comment Please enter the numoffer will expire from	ve Price: No s, Latex, Large Size, Assort of this item? Mandatory Response: No ts aber of days that your bid the bid opening date:	tment Sampler, Does No UOM O	t Contain Nonox Best 0	Worst	Bid Qty: 50
uired: No Reser cription: Condom Question What is the unit price Required: Yes Response Commen	ve Price: No s, Latex, Large Size, Assort of this item? Mandatory Response: No ts	tment Sampler, Does No UOM O	t Contain Nonox Best 0	Worst	Bid Qty: 50
quired: No Reservation: Condom Question What is the unit price Required: Yes Response Comment Please enter the numoffer will expire from	ve Price: No s, Latex, Large Size, Assort of this item? Mandatory Response: No ts aber of days that your bid the bid opening date: Mandatory Response: No	tment Sampler, Does No UOM O	t Contain Nonox Best 0	Worst	Bid Qty: 50

Enter the expiration date of your bid offer in the space provided on this Invitation to Bid. A minimum period of thirty (30) days from the bid closing date is requested. The state shall have sixty (60) days to accept the bid if a



pleSoft Stra	Format	Type	Pa	ae	Bidder:	PUBLIC EVENT DE	ETAILS	
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ent Name						3rd Floor		
	Control Devices					NASHVILLE TN 372	243	
rt Time		Finish Time			Camtasti	United States		
03/2015 16:30:	00 CST 1	11/17/2015 14:00	:00 CST		Contact: Phone:	Douglas Whitcomb 615/741-3856		
ent Currency:	119	S Dollar			Email:	Douglas.Whitcomb@	atn gov	
is allowed in oth					Elliali.	Douglas. WillComb	e iii.gov	
							No Rid:	
							No Bid:	
ino. O Hom I	.	Line Ohy. E	0.00 HOM: I	Dov				_
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Response Comments

Associated Terms:

Bid Offer Expiration

Required: No Mandatory Response: No

Enter the expiration date of your bid offer in the space provided on this Invitation to Bid. A minimum period of thirty (30) days from the bid closing date is requested. The state shall have sixty (60) days to accept the bid if a minimum period is not stated.



PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32110-0000009175	Sell	RFx	14
Event Round	Version		
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Start Time		Finish Time	
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Event Currency: US **Bids allowed in other currency:** No **US** Dollar

Bidder: **PUBLIC EVENT DETAILS**

Submit To:

General Services 312 ROSA L PARKS AVE

3rd Floor

NASHVILLE TN 37243

Contact: Phone:

United States
Douglas Whitcomb
615/741-3856
Douglas.Whitcomb@tn.gov Email:

Bidder Information

<u> </u>		
Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		



PeopleSoft Strategic Sourcing

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11/03/2015 16:30:	00 CST	11/17/2015 14:00:00 C	ST

Event Currency: US **Bids allowed in other currency:** No **US** Dollar

Bidder: **PUBLIC EVENT DETAILS**

Submit To:

General Services 312 ROSA L PARKS AVE

3rd Floor

NASHVILLE TN 37243

Contact: Phone:

United States
Douglas Whitcomb
615/741-3856
Douglas.Whitcomb@tn.gov Email:



PeopleSoft Strategic Sourcing

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11/03/2015 16:30:0	0 CST	11/17/2015 14:00:00 CST	

Event Currency: US Dollar

Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

Submit To: General Services

312 ROSA L PARKS AVE

3rd Floor

NASHVILLE TN 37243

NASHVILLE 1 United States

Contact: Douglas Whitcomb

Phone: 615/741-3856

Email: Douglas.Whitcomb@tn.gov

Appendix B - Terms & Conditions

- The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
- 2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the state's Supplier Portal or the information will be submitted in writing and mailed to one of the following addresses:

If the supplier is actively bidding but has not yet been awarded a purchase order or contract, please submit changes to the following address:

Tennessee Department of General Services Purchasing Division 3rd Floor Tennessee Tower Nashville, TN 37243

If the supplier is currently doing business with the state please submit changes to the following address:

Department of Finance and Administration

- 3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.
- 4. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that he/she is a legal citizen of the United States or Permanent Resident Alien and that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.

Last Updated: 06/11/2009